Notice Reference Number :106927

Status: Approved

Bid Validity Period:

90-120

Control Number:

26523

Lot Type:

Single Lot

Approved Budget of the Contract:

149,850.00

Procurement Mode:

Small Value Procurement

Classification:

Goods

Applicable Procurement Rules:

Implementing Rules and Regulations

Funding Source:

Regular Agency Fund (01000000)

Delivery/Project Location:

Negros Occidental

Business Category:

Office machines and their supplies and accessories

Delivery Period:

30 Day(s)

Client Agency:

CARLOS HILADO MEMORIAL STATE UNIVERSITY

Contact Person:

SHIELA ALCONTIN

Created By:

SHIELA ALCONTIN

Date created:

20-Oct-2026 05:19 PM

CARLOS HILADO MEMORIAL STATE UNIVERSITY

Mabini Street, Brgy Zone 1

Talisay City, Negros Occidental, Region VI

Request for Quotation

Procurement of Photocopier for the Extension & Community Services- Talisay Campus

Project Name: Procurement of Photocopier for the Extension & Community Services- Talisay Campus	**Budget :** 149850	Check item status (/Tenders/check_item_status/106927)

Description:
PHOTOCOPIER

Type: A3 monochrome digital potocopier; Functions: Copying and other standard multifunction capabilities, as applicable; Original/document size: Capable of handling documents up to A3 size, Copy size: A5 to A3 or equivalent ; Copy speed: Minimum of 20 pages per minute for A4-size documents, Resolution: Minimum 600 x 600 dpi pr equivalent; Document feeder: Automatic document feeder (ADF) with a capacity appropriate for regular office use; Duplex: Automatic two-sided copying; Paper hanlding: Equipped with standard paper tray(s) and bypass/multipurpose tray suitable ffor regular office requirements, Paper sizes: Capable of handling commonly used office, paper sizes, incuding A4 and A3 ; Reduction/Enlargement: Variable zoom capability suitable for standard office copuing requirements; Control Panel: User-friendly LCD, LED, touchscreen, or equivalent interface, Toner: Black toner and initial consumables included, 'Electrical requirements: Compatible with standard; Philippine electrical supply; Warranty: Minimum one (1) year onsite warranty; Installation: Included, Delivery: Included; User orientation/training: Included; Maintenance: Technical support and preventive maintenance during the warranty period;

NOTE: Replacement parts and consumables: Must be Commercially available and reasonably accessible in the Philippines,The offered equipment shall be brand-new,unused, and complete with all standard accessories necessary for normal operation. Equivalent or better specifications shall be acceptable, provided that the offered equipment meets the stated functional and performance requirements.

TOTAL ABC = PHP 149,850.00

PROCUREMENT OF PHOTOCOPIER FOR THE OFFICE OF ECS - TALISAY CAMPUS - W. JARON (ECS Director)

PR#	**26-848-0817**	**08-17-26**
INCOME	**598-164-26-10**	**10-12-26**

Line Item Details

Item No.	UNSPSC	Lot Name	Lot Description	Quantity	Unit of Measure
1	44101501	Photocopiers	Type: A3 monochrome digital; Copying and other standard multifunction capabilities; Capable of Handling documents up to A3 Size, etc.	3	Unit

BAC Members: - View all BAC Members

Schedule of activity: View all activity

Published Date:

21-Oct-2026 12:00 AM

Closing Date:

29-Oct-2026 09:00 AM

Date Last updated:

20-Oct-2026 05:30 PM

Documents: Preview

Bid Form Fee: 0

Bid Supplements: 0 (/Tenders/tender_corr_details/106927)

Invited Observers: View

Number of Downloads: 0

Invited Merchants: View

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

Republic of the Philippines
CARLOS HILADO MEMORIAL STATE UNIVERSITY
Talisay City, Negros Occidental
Cell Phone #: 09205833046
bac.sec@chmsu.edu.ph

REQUEST FOR QUOTATION

Date: October 15, 2026
Quotation No. 26-523

_____

_____

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

DR. MA RIZA T. MANALO
BAC Chairman

NOTE:

1. ALL ENTRIES MAY BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN
2. DELIVERY PERIOD WITHIN __30__ CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM NO.	ITEM & DESCRIPTION (Pls. indicate brand offered)	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	**PHOTOCOPIER**	3	unit		
	Type: A3 monochrome digital potocopier				
	Functions: Copying and other standard multifunction				
	capabilities, as applicable				
	Original/document size: Capable of handling documents				
	up to A3 size, Copy size: A5 to A3 or equivalent				
	Copy speed: Minimum of 20 pages per minute for A4-size				
	documents, Resolution: Minimum 600 x 600 dpi pr equivalent				
	Document feeder: Automatic document feeder (ADF) with				
	a capacity appropriate for regular office use				
	Duplex: Automatic two-sided copying				
	Paper hanlding: Equipped with standard paper tray(s) and				
	bypass/multipurpose tray suitable ffor regular office				
	requirements, Paper sizes: Capable of handling commonly used				
	office, paper sizes, incuding A4 and A3				
	Reduction/Enlargement: Variable zoom capability suitable				
	for standard office copuing requirements				
	Control Panel: User-friendly LCD, LED, touchscreen, or				
	equivalent interface, Toner: Black toner and initial consumables				
	included, 'Electrical requirements: Compatible with standard				
	Philippine electrical supply				
	Warranty: Minimum one (1) year onsite warranty				
	Installation: Included, Delivery: Included				
	User orientation/training: Included				
	Maintenance: Technical support and preventive				
	maintenance during the warranty period				

Date By

_____
Printed Name/Signature

_____
Tel. No./Cellphone No.

_____
Date

Released (BAC) _____ _____

Returned (Supplier) _____ _____

Republic of the Philippines
CARLOS HILADO MEMORIAL STATE UNIVERSITY
Talisay City, Negros Occidental
Cell Phone #: 09205833046
bac.sec@chmsu.edu.ph

REQUEST FOR QUOTATION

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ITEM NO.	ITEM & DESCRIPTION (Pls. indicate brand offered)	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Replacement parts and consumables: Must be				
	Commercially available and reasonably accessible in the				
	Philippines,The offered equipment shall be brand-new,unused,and				
	complete with all standard accessories necessary for				
	normal operation. Equivalent or better specifications shall be				
	acceptable, provided that the offered equipment meets the stated				
	functional and performance requirements.				
	TOTAL				
	********** ***Nothing Follows*** **********				
	TOTAL ABC = PHP 149,850.00				
	PROCUREMENT OF PHOTOCOPIER FOR THE OFFICE OF ECS - TALISAY CAMPUS - W. JARON (ECS Director)				
	PR# 26-848-0817 08-17-26				
	INCOME 598-164-26-10 10-12-26				

Date By

_____
Printed Name/Signature

Released (BAC) _____ _____
Returned (Supplier) _____ _____

_____
Tel. No./Cellphone No.

_____
Date